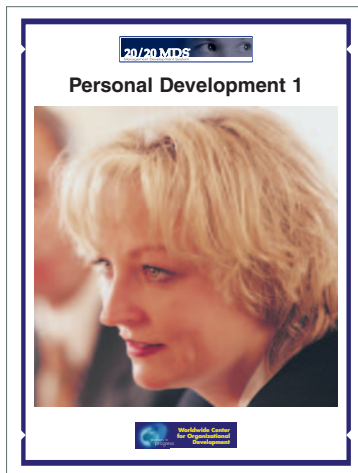


Personal Development (Levels A & B)



Underpinning Competencies

- Directional Clarity
- Emotional Intelligence
- Setting Goals and Standards
- Identifying and Solving Problems
- Planning and Scheduling Work

Linked Assessments (where applicable)

- Learning Styles Profile
- Goal Setting Effectiveness Profile

Continuous professional development (CPD) is becoming more widespread in the last 10 years than at any time in the last 50, and will continue to do so in the new millennium thanks to a number of related movements:

- The growing support for attempts to create “learning organisations”, reflected in initiatives such as Investors in People
- The decision of the majority of professional bodies which requires evidence of continuous professional development before members are upgraded
- New Vocational Qualification systems which require people to produce evidence of their competence at work
- The growth of new technology which makes self directed learning more feasible. Compact disk technology has increased the opportunities already offered by computer, video and text based self-study packages.

All this means that it has become particularly important that managers be concerned about self development. This module guides you through a process of identifying needs, planning, implementing, reviewing and evaluating your personal development.

Objectives

At the end of this module you will be able to:

- understand your own behavioural temperament and style
- assess your development needs in the light of your personal aspirations, organisational goals and external requirements